

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
September 14, 2017**

By roll call, members present: Greshay, Stousland, Nickel, Hilbert and Bennett. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: none

Meeting called to order at 8:00 a.m. by Chairman Nickel

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Greshay, seconded by Bennett to approve the minutes of August 24, 2017. Motion carried.

Committee member reports:
None

Old Business:

- a. Guse, T. – Veterans Dept – OfficeMax/OfficeDept (1) no documentation
- b. US Bank Statement: Factory Outlet Maxtool Services, Apple On-Line Store, Numotion
- c. Mike's Auto
- d. Constellation, Alliant & WP & L energy services

US Bank Purchase Card Review of August Department Head purchases:

- Barrington, B – DA Office – Hilton Hotels (2) – needs documentation, State Bar of WI (1) – needs documentation
- Bell, R – Director of Human Services – WATCP Registration (1)
- Eske, S – Director of Human Resources – Audio Compliance (1)
- Field, B – Highway – Kohl's (1), Kwik Trip (2), BP (1)
- Freber, R – Maintenance – Countryside Auto (1)
- Gibson, K – County Clerk – Watertown Daily Times (1)

Motion by Greshay, seconded by Stousland to allow payment of Clearview vouchers Batch # 205230 in the sum of \$ 69,752.98 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Stousland, seconded by Hilbert to allow payment of vouchers for Employee Expenses dated 8/25/17 for \$ 15,755.50. Motion carried.

Motion by Hilbert, seconded by Greshay to allow payment of vouchers for Employee Expenses dated 8/25/17 for \$ 981.46. Motion carried.

Motion by Stousland, seconded by Hilbert to allow payment of vouchers in Batch #205165 for \$ 743.66. Motion carried.

Motion by Greshay, seconded by Hilbert to allow payment of vouchers in Batch #205135 for \$ 129,927.22. Motion carried

Motion by Stousland, seconded by Bennett to allow payment of vouchers in Paid Batches 204585, 204726, 204706, 204793, 204865, 205192 for \$ 14,767.95 Motion carried.

The next regular meeting of the Audit Committee is scheduled for September 28, 2017 at 8:00 a.m. in Room 4A

Motion by Stousland, seconded by Hilbert to adjourn. Motion carried. Meeting adjourned at 8:40 a.m.

Respectfully submitted,

Secretary
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.